

## PROCEDURES FOR LOCATION OF SELF-CONTAINED SPECIAL EDUCATION CLASSES

A. Purpose.

The Division Superintendent will establish administrative procedures to be implemented whenever a self-contained special education program is to be moved to a different location or when a new program is to be established in a school. ~~The purpose of this policy is to establish administrative procedures to be implemented whenever a self-contained special education class is to be moved to a different location or when a new class is to be established in a school where no other classes of that type exist.~~

B. Content of Procedures.

The content of procedures referenced in subsection A will include the following factors:

1. At the end of each school year ~~following the submission of the IEPs~~, the special education ~~program staff~~ administration will evaluate the IEPs, and on the basis of multiple factors, ~~prognosticate~~ project enrollments for the ~~coming~~ following school year.

2. If it is determined that an existing ~~class~~ program needs to be moved to a different location or a new ~~class~~ program ~~(as defined above)~~ is needs to be added, parents of impacted students will be notified by mail of the change. ~~The special education staff will gather the necessary information and formulate options/recommendations regarding the potential location(s).~~

~~The various factors that contributed to the decision to recommend a particular site will be outlined. Parents will then be provided the opportunity to communicate their feelings about the staff's recommendations.~~

~~Following the notification, any public input/reaction will be considered by the appropriate administrative staff in reaching a final decision.~~

This procedure will ~~in no way interfere not obstruct with any~~ the procedural rights stated in the School Board Policy Manual or reserved under the Individuals with Disabilities Education Improvement Act, December 3, 2004, (IDEA '04) and its implementing federal regulations, October 13, 2006, Individuals with Education Act and Section 504 of the 1973 Rehabilitation Act (Civil Rights Statute), as amended.

[Former Policy 5-58]

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